



Holding Register

Every entry in this record should be in ink (please use ball point pen).

Entries relating to movements of animals must be made within 36 hrs of the movement taking place.

This register must be retained for 3 years after the last movement was recorded.

This register must be produced for inspection at all reasonable times on demand to any Inspector of the Local Authority or DEFRA and the Inspector is entitled to make a copy thereof.



SECTION 1

Address of Holding

Postcode:

Holding Identifier
(CPH/LMU)

Flock/Herd Number

Species

 Sheep Goats Both

Type of Production

 Meat Wool Dairy Breeding Stock Other

Name of Registered Keeper

Address of Keeper
(if different from above)

Postcode:

SECTION 2 Example page

Record of Replacement or Additional Means of Identification							
1.	2.	3.	4.	5.	6.	7.	
		Replacement Tag Details		Previous or Surviving Tag Details (if known)			
Date of Replacement	Number of Replacements	UK or R tag?	Number a.	Letter (UK, R, etc.)	Number a.	Comments	
19/01/2008	3	UK				Lost tags. Own animals	1
21/04/2008	1	R	119989 1329	UK	117851	Damaged	2
25/05/2008	1	UK				Illegible	3
25/05/2008	6	R				Lost tags. Bought in animals	4
25/05/2008	1	UK				Lost tag - double tagged animal	5
25/05/2008	1	R	119989 1330	UK	127787	" "	6
25/05/2008	1	R	119989 1331	UK	127787	" "	6

a. See Keeper Guidance booklet for further information about when to record the new and previous/surviving numbers.

- 1) Three of keepers home-bred single-tagged animals have lost their tag, previous numbers unknown.
- 2) One bought-in single-tagged animal has damaged a UK tag.
- 3) One home-bred single-tagged animal has damaged it's tag, previous number unknown due to damage.
- 4) Six bought-in single-tagged animals have lost UK tags
- 5) One home-bred double tagged animal has lost a UK tag.
- 6) Two bought-in double tagged animals have lost a UK tag each. Cross-reference to number on surviving tags.

SECTION 3 Example page

Annual Inventory

1 December 2007		Total Number of Sheep: 140		Goats: 0		Date Entered: 1 December 2007		
MOVEMENT REGISTER FOR THE PERIOD 1 DECEMBER 20__ __ UNTIL 30 NOVEMBER OF THE NEXT YEAR								
1.	2.	3.	4.	5.	6.	7.		
All Moves			Moves On	Moves Off				
Date	Number of sheep/goats moved	Identification Number (where appropriate) a.	CPH/LMU of location animals arrived from	CPH/LMU or address of next location	Haulier's name and vehicle registration number	For Own Use		
9/01/2008	14			00/000/5502	Own vehicle. AKIS AUL	To Common Land (Eskdale)		
20/03/2008	14		00/000/5502			From Common Land (Eskdale)		
19/08/2008	30			08/067/8019	Own vehicle. AKIS AUL	Harrison & Hetherington market		
19/08/2008	1		08/067/8019			Animal returned from market unsold		
24/08/2008	40		08/068/4210			Bought from D B Jones		
6/09/2008	20			08/185/1460	Logans. ETS2 KAR	Sold to D K Kitson		

a. Until electronic recording is introduced, it is not necessary to enter information here, except where the animal is being imported from outside the EU or exported.

SECTION 3

Annual Inventory

1 December 20__		Total Number of Sheep:		Goats:	Date Entered:	
MOVEMENT REGISTER FOR THE PERIOD 1 DECEMBER 20__ UNTIL 30 NOVEMBER OF THE NEXT YEAR						
1.	2.	3.	4.	5.	6.	7.
All Moves			Moves On	Moves Off		
Date	Number of sheep or goats moved	ID Number (where appropriate) a.	CPH/LMU of location animals arrived from	CPH/LMU or address of next location	Haulier's name and vehicle registration number	For Own Use

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Notes for Guidance

- The holding register (or flock/herd record) is designed to meet the record keeping requirements for sheep and goats as laid down in Council Regulation (EC) 21/2004. Using it will also help fight against sheep and goats diseases by following the European Union system for tracing animal movements.
- The holding register should cover all animals on **a single holding and should be retained for 3 years after the last animal has moved.**

Section 1

- Section 1 must always be completed in full
- Note: LMU stands for Livestock Movement Unit and it is proposed that this will, at some point, replace CPH as the identifier for your holding.

Section 2

- You must make a record in Section 2 every time you apply a replacement tag. For further details see the Keepers Guidance handbook provided by Defra.
- If you have a single-tagged animal which has reached 12 months of age, you must either apply an identical “match-up” tag or apply two new UK tags. If you apply two new UK tags you must enter information in Section 2. For further details see the Keepers Guidance handbook provided by Defra.
- If you are exporting a single tagged animal and chose to apply two new UK tag (rather than a “match-up” tag), you should complete the details in the table and cross-reference the full identification number of the new tags with that on the original tag.
- If you are importing an animal from outside the EU, you should complete details in the table and cross-reference the full identification number of the new tags with the full number on the animal’s previous tags.
- When EID is introduced, the same record keeping is required if you chose to apply a bolus instead of a tag as the second form of identification.

Section 3

- Once a year, you must record the total number of sheep and goats that were present on 1 December.
- You are recommended to start your record for each new year, commencing on 1 December, on a new page.
- All movements on and off your holding must be recorded in Section 3. This includes movements within a Sole Occupancy Authority (SOA), from tack, common land, rented grazing markets, and veterinary surgeries. The record must be made within 36 hours of the move taking place.
- For movements off your holding, you can either record the movement in Section 3 or you can retain the movement document. If you chose to retain movement documents, you should ensure these are kept with the holding register and filed in date order.
- Use a new line to record each movement, e.g. 2 lines for moves on and off your holding on the same day – this includes animals sent to market and brought home unsold and also moves to shows, dipping, shearing and AI centres. Lambs moved with their mother must also be counted.

Published by the Department for the Environment, Food and Rural Affairs,
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for uncoated paper and 75% recycled fibre for coated paper.

www.defra.gov.uk

PB 12913